

PROGRAMME DESCRIPTION

1. LIST OF SUBJECTS /COMPULSORY AND ELECTIVE/ HOURS OF ACTIVE TEACHING ; ECTS STRUCTURE:

- **Institution:** Faculty of Law of the University of Rijeka
- **Name / Title of study programme:** Administrative study
- **Length of degree / study:** Three - year professional study
- **Professional title acquired:** Professional baccalaureus/baccalaurea in Public Administration

SUBJECTS OF PROFESSIONAL STUDY PROGRAMME:

	COMPULSORY SUBJECTS	semester	hours weekly (lectures + exercises)	ECTS
1.	THEORY OF LAW AND STATE	I.	4+0	8
2.	HISTORY OF LAW AND STATE	I.	4+0	6
3.	INTRODUCTION IN SOCIOLOGY	I.	4+0	6
4.	BASICS OF ADMINISTRATIVE SCIENCE	I.	3+0	6
5.	FOREIGN LANGUAGE I	I.	0+2	3
6.	PHYSICAL EDUCATION I	I.	0+2	1
7.	CONSTITUTIONAL LAW	II.	4+0	7
8.	ADMINISTRATION SYSTEMS	II.	2+0	5
9.	INTRODUCTION TO EUROPEAN LAW	II.	3+0	5
10.	COMPUTER SCIENCE AND STATISTICS FOR PUBLIC ADMINISTRATION	II.	2+1	4
11.	OFFICE MANAGEMENT AND CORRESPONDENCE	II.	2+0	3
12.	FOREIGN LANGUAGE II	II.	0+2	3
13.	PHYSICAL EDUCATION II	II.	0+2	1
14.	ADMINISTRATIVE LAW	III.	4+1	8
15.	LABOUR AND SOCIAL LAW	III.	4+1	8
16.	CIVIL SERVANTS LAW	III.	2+0	3
17.	FINANCING OF PUBLIC ADMINISTRATION	III.	2+0	3
18.	FOREIGN LANGUAGE III	III.	0+2	2
19.	ORGANIZATION AND JURISDICTION OF PUBLIC SECTOR	IV.	4+0	7
20.	CIVIL LAW	IV.	4+0	8
21.	EUROPEAN ADMINISTRATIVE LAW	IV.	2+0	5
22.	LAW OF ADMINISTRATIVE OFFENCES	IV.	2+0	5
23.	FOREIGN LANGUAGE IV	IV.	0+2	2
24.	LOCAL SELF-GOVERNMENT	V.	2+0	3
25.	MARITIME ADMINISTRATIVE LAW	V.	3+0	5
26.	COMPANY LAW	V.	4+1	7
27.	LAND REGISTERS LAW	V.	3+0	5
28.	FINANCIAL MANAGEMENT	V.	2+1	4
	ELECTIVE SUBJECT	III.,IV.,V.	2+0/0+2	3
	SEMINAR	II.,III.,V.	0+2	2-3
	PROFESSIONAL WORK	VI.		14
	FINAL PAPER	VI.		16

	ELECTIVE SUBJECTS	semester	hours weekly (lectures + exercises)	ECTS
1	POLITICAL ECONOMY	III.	2+0	3
2.	BASICS OF POLITOLOGY	III.	2+0	3
3.	NOMOTECHNICS	III.	0+2	3
4.	SOCIOLOGY OF ADMINISTRATION	IV.	2+0	3
5.	CRIMINALISTICS	IV.	2+0	3
6.	NONPROFIT ORGANIZATIONS LAW	IV.	2+0	3
7.	NEW PUBLIC ADMINISTRATION	V.	2+0	3
8.	ENVIRONMENTAL LAW	V.	2+0	3
9.	PRACTICUM	V.	0+2	3